**ANNEXURE- 1**

***TENDER FORM***

**TENDER ITEM:**

**NO.**

**TO**

**THE MANAGING DIRECTOR**

**FOAM MATTINGS (INDIA) LTD**

**ALAPPUZHA**

Sir,

1. Please find enclosed the tender with all the columns properly filled in.
2. We have also added……………………………..pages to the tender documents.
3. We hereby offer to supply the stores as specified in the schedule hereof such quantity as and specified by you in the acceptance of Tender subject to any maximum limit, we may have specified herein.
4. We hereby offer to supply the stores as specified in the schedule hereto at the price quoted herein and will hold it invariant throughout the tender period. We agree, and hereby certify that we shall not vary the same on any condition.
5. Our offer is open at least till………………………………………….It shall be further open for acceptance till………………………………………………………………….
6. We shall be bound by a communication of acceptance dispatched by you before…………………………………………………………immediately on receipt of this communication, and within 15 days thereafter. We shall complete all the necessary formalities like, executing the agreement form in stamp paper etc. do confirm supplies. We hereby expressly agree to indemnify FOMIL of all losses on our failure to do so including cost of retender if any, and additional cost of purchase of store in such retender.
7. We hereby certify that we have thoroughly studied and understood the tender conditions tender specifications and details of the goods required and fully understand the nature of the stores required and the quality/specifications of the same, and that our offer to supply store is strictly in accordance with these requirements.
8. We hereby expressly accept our liability and indemnity the FOMIL Ltd or its authorized agents for any losses, damages or inconvenience including loss of sales Goodwill etc. caused by any, deviation or non compliance on our part with the specifications and or supply of goods, due to any variations in quality of the goods deviations from specifications, departure from schedule of supply non supply or late supply or any other breach of the contract.
9. We agree that the decision of the Managing Director, FOMIL shall be final in any dispute regarding the terms and conditions of this tender.
10. We agree to sole arbitration by the Managing Director, FOMIL, Alappuzha.
11. It is certify that we have properly read and understood the terms and conditions and we are agree to supply the items as per the conditions

**PLACE : SIGNATURE OF TENDERER**

**DATE : (OR AUTHORISED SIGNATORY OF THE FIRM)**

CAUTION : Tenderer should fill all columns and not leave any empty, least the Tender should be summarily rejected.

**ANNEXURE – II**

1. **Price per Unit**
2. Basic Price : Rs.
3. G S T if any : Rs.
4. Packing and forwarding charges if any : Rs.
5. Freight charges if any : Rs.

Total : Rs.

Less : Price Discount/Rebate if any : Rs.

Price/Unit : Rs.

Note: If space is inadequate for quoting price, a separate sheet may be annexed.

Signature of the renderer with date

**TENDER- GENERAL CONDITIONS**

1. Sealed tenders are invited by Managing Director, Foam Mattings(India) Limited ,for the supply of Chemicals & Dyes, Packing Material, Raw Materila etc for **ONE YEAR from the period of 01.04.2025 to 31.03.2026** from the manufacturers or their authorized agents and stockiest only. Sub letting and assigning of contracts are strictly prohibited.
2. Contract period will be for **ONE YEAR on *FIXED PRICE BASIS* from 01.04.2025 to 31.03.2026. After getting approval for price quote NO change in price will be permitted during the contract period**. Supplier must deliver the item as per their price quote submitted during the tender enquiry. If the supplier violates the rule, they will be black listed and not allowed to participate for the future contracts
3. The tender should be sent in a sealed envelope, super scribed as “TENDER FOR SUPPLY OF……………………………………………”(Mention the name of the material) to the FOMIL . ***The tender should reach this office on or before 20.03.2025, 5 PM***
4. ***Tenders will be opened by the Committee members authorized by the Managing Director at 2 PM on 21.03.2025*** the Registered office at Alappuzha.
5. **PRICES**

The price should be quoted in rupees for free delivery at destination. The customs and excise duties if any should be indicated separately. The rate as Sales Tax if any should also be specified. The prices ruling at the time of delivery will not be accepted.

1. **PAYMENT**

100% payment within 30 days after the receipt of the materials in good condition and in accordance with the specifications.

1. **VALIDITY**

The tender offers should be kept open for acceptance for a period of 180 days from the date of opening of the tenders.

1. **DELIVERY**

The supplier will liable for penal deductions if the items are not supplied as per schedules given. Repeated failure to supply the ordered items without valid reason may lead to termination of contract.

1. The total approximate quantity indicated in the schedule will not be ordered at a stretch and should be supplied only as per our schedule, strictly.

……….2…………

1. **LOSS OR DAMAGE**

External damages or shortages that are prima-facie results of rough handling in transit or due to defective packing will be intimated within a fortnight from the date of receipt of the material. In any case damaged or defective materials will have to be taken back at your cost and replaced within a reasonable time allowed by the company.

1. Quotations without complete particulars will not be considered.
2. Each tender should be accompanied with EMD of Rs. 10,000/- as DD in favor of Foam Mattings (India) Ltd, Alappuzha or receipt against cash remittance in our office failing which the tender will be rejected summarily. Cheques will not be accepted.
3. Required samples must be sent as prescribed in the form along with the tender. Tender will be rejected outright if samples are not submitted along with the tender. The company is not liable to pay for the samples submitted by the tenderer against the tender call or return for any reasons.
4. The successful tenderer should execute an agreement in Rs-200/- stamp paper accepting the terms and conditions of the company.
5. The period of the contract for the supply of material will be three months from the date of acceptance of rate by this company.
6. The Managing Director of FOMIL reserves right to accept/reject/postpone/split the tender without assigning any reasons thereof.
7. All the disputes are subject to Alappuzha Jurisdiction only.
8. The supplier should have valid G ST Registration and it should be mentioned in the Tender.
9. During opening of the tenders, the participants should bring the authorization letter duly attested and should be produced before the Tender Committee.